

Revision / Resubmittal Form

Date: _____

Permit Number: _____

Project Name: _____

Property Address: _____

Contact Person: _____

Phone: _____

Email: _____

Check the type of submittal:

<p><input type="checkbox"/> Resubmittal A response to a correction letter written by the City to the applicant (including correction letters on revisions).</p> <p><input type="checkbox"/> Revision A change the applicant has made to a plan that has already been approved by the City.</p>	<p><input type="checkbox"/> Deferred Submittal Additional submittal required <u>after</u> permit issuance.</p> <p><input type="checkbox"/> Shop Drawing Structural only deferred submittal.</p>
<p>Submittal Requirements</p> <p><input type="checkbox"/> Response / Change letter</p> <ul style="list-style-type: none"> <input type="checkbox"/> Describe all changes <input type="checkbox"/> Identify sheet #'s <p><input type="checkbox"/> Cloud all changes on all sheets</p> <p><input type="checkbox"/> All plans prepared by an Architect or Engineer must be stamped and signed by the design professional</p>	<p>Submittal Requirements</p> <p><input type="checkbox"/> All plans prepared by an Architect or Engineer must be stamped and signed by the design professional</p>

Submittal Description:

City Use Only							
Review Round # _____		Revision: <input type="checkbox"/> Minor <input type="checkbox"/> Major					
Exp	Req'd approval	Checked by	Reviewer	Initial	Date	Comments	Fees
<input type="checkbox"/>	<input type="checkbox"/>	Building	_____	_____	_____	_____	_____
	<input type="checkbox"/>	Structural	_____	_____	_____	_____	_____
	<input type="checkbox"/>	Land Use	_____	_____	_____	_____	_____
	<input type="checkbox"/>	Environment	_____	_____	_____	_____	_____
	<input type="checkbox"/>	Fire	_____	_____	_____	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	Engineering	_____	_____	_____	_____	_____
	<input type="checkbox"/>	_____	_____	_____	_____	_____	_____

Total \$