

Subcontractor List

In accordance with IMC Chapter 5.02 Business Licenses, it is unlawful for any person to conduct, operate, engage in or practice any business in the City without having first obtaining a business license from the City of Issaquah. This includes all services and activities engaged in with the object of pecuniary gain, benefit or advantage to the person, or to another person or class, directly or indirectly, whether part-time or full-time.

Please list all subcontractors present on site during project construction and verify that each subcontractor has obtained either a regular or temporary City business license.

Please verify a regular city business license endorsement by going to:

- <http://bls.dor.wa.gov/LicenseSearch/>
- **City of Issaquah General Business** should be listed under **“Licenses Held at this location:”** The City of Issaquah business license number will be the 9 digit UBI number.

Project Name: _____ **Project Permit Number:** _____

Subcontractor Business Name	LNI Contractor License #	Exp. Date	City of Issaquah License #	Exp. Date
<i>Example: ABC Contractor</i>	<i>ABCCONT917R5</i>	<i>10/31/16</i>	<i>123 456 789</i>	<i>10/31/15</i>

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Obtaining a City of Issaquah Business License:

- A regular City of Issaquah Business license endorsement may be obtained through the Department of Licensing. Please direct sub-contractors to the following web page for complete instructions: <http://bls.dor.wa.gov/cities/issaquah.aspx>
- A temporary City of Issaquah business license may be obtained from the Issaquah Permit Center located at 1775 12th Avenue NW. The cost of the temporary license is \$10.00 and is valid for 30 days.

This form must be on-site and up to date at all times

